EITELJORG MUSEUM
Of American Indians and Western Art

RENTAL GUIDE
WEDDINGS | CORPORATE EVENTS | PARTIES

500 West Washington Street | Indianapolis IN, 46204
Lorna Speece | Manager of Catering, Rentals & Events
LSpeece@eiteljorg.com | 317.275.1329
# Tier 1

**Clowes Ballroom & Terrace and Eagle Commons Hallway**

- **Capacity:**
  - 230 – Seated Dining, Dance Floor
  - 260 – Seated Dining, No Dance Floor
  - 400 – Cocktail Reception

- **Included in Rental:**
  - In House Tables & Chairs
  - Parking in White River State Park
  - (First Come, First Serve Basis)

- **Addtl Fees:**
  - Security Fee
  - Ceremony Fee
  - AV/Rented Equip

<table>
<thead>
<tr>
<th></th>
<th>Mon – Thurs (7a-4p)</th>
<th>Friday &amp; Sunday (7a-4p)</th>
<th>Saturday (7a-4p)</th>
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<tbody>
<tr>
<td><strong>Space Rental</strong></td>
<td>$1,200</td>
<td>$1,400</td>
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<tr>
<td><strong>Catering Minimum</strong></td>
<td>$3,500</td>
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<td><strong>Catering Minimum</strong></td>
<td>$5,000</td>
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TIER 2
CLOWES BALLROOM & TERRACE, EAGLE COMMONS HALLWAY
and 1st FLOOR GALLERIES

Capacity:
230 – Seated Dining, Dance Floor
260 – Seated Dining, No Dance Floor
400+ – Cocktail Reception

Included in Rental:
In House Tables & Chairs
Parking in White River State Park
(First Come, First Serve Basis)

Addtl Fees:
Security Fee
Ceremony Fee
AV/Rented Equip

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TIER 3
CLOWES BALLROOM & TERRACE, EAGLE COMMONS HALLWAY,
1st FLOOR GALLERIES and GARDENS

Capacity:
230 – Seated Dining, Dance Floor
260 – Seated Dining, No Dance Floor
400+ – Cocktail Reception

Included in Rental:
In House Tables & Chairs
Parking in White River State Park
(First Come, First Serve Basis)

Addtl Fees:
Security Fee
Ceremony Fee
AV/Rented Equip

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<tr>
<td>Catering Minimum</td>
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<td>$6,000</td>
<td>$10,000</td>
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UPPER GARDENS
LOWER GARDENS/UNDER THE SAILS
TIER 4
CLOWES BALLROOM & TERRACE, EAGLE COMMONS HALLWAY,
1st & 2nd FLOOR GALLERIES and GARDENS

Capacity:
230 – Seated Dining, Dance Floor
260 – Seated Dining, No Dance Floor
400+ – Cocktail Reception

Included in Rental:
In House Tables & Chairs
Parking in White River State Park
(First Come, First Serve Basis)

Addtl Fees:
Security Fee
Ceremony Fee
AV/Rented Equip

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<tr>
<td>Catering Minimum</td>
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AERIAL VIEW OF LOWER GARDENS
MUSEUM CAFÉ

Capacity:
40 – Café Private Dining Room
120 – Entire Café & Café Terrace

Included in Rental:
In House Tables & Chairs
Parking in White River State Park
(First Come, First Serve Basis)

Addtl Fees:
Security Fee
Ceremony Fee
AV/Rented Equip

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CAFÉ MAIN DINING ROOM

CAFÉ PRIVATE DINING ROOM

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<thead>
<tr>
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<td>Café Private Dining</td>
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<td>$2,000</td>
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<tr>
<td>Café &amp; Terrace</td>
<td>$800</td>
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<td>Unavailable</td>
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<tr>
<td>Catering Minimum</td>
<td>$1,000</td>
<td>$1,500</td>
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# Lilly Theater

**Capacity:**
- 110 – Classroom Seating
- 40 – Boardroom Seating
- 80 – Seated Dining

**Included in Rental:**
- In House Tables & Chairs
- Parking in White River State Park
  (First Come, First Serve Basis)

**Addtl Fees:**
- Security Fee
- Ceremony Fee
- AV/Rented Equip

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<tr>
<td><strong>Space Rental</strong></td>
<td>$500</td>
<td>$600</td>
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<tr>
<td><strong>Catering Minimum</strong></td>
<td>$800</td>
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Thompson Boardroom

Thompson Boardroom is dividable into 3 separate spaces: A, B & C

<table>
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<tr>
<th>Capacity:</th>
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<th>Addtl Fees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 – Entire Boardroom</td>
<td>Permanent Boardroom Furnishings</td>
<td>Security Fee</td>
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<tr>
<td>15 or less – A &amp; B Only</td>
<td>Parking in White River State Park</td>
<td>AV/Rented Equip</td>
</tr>
<tr>
<td>6 or less – A Only</td>
<td>(First Come, First Serve Basis)</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Space Rental</th>
<th>Entire Boardroom</th>
<th>A &amp; B</th>
<th>A Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>$400</td>
<td>$300</td>
<td></td>
<td>$200</td>
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<tr>
<td>Catering Minimum</td>
<td>$800</td>
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<td></td>
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</tbody>
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FACT SHEET

• Kahn’s Catering is our exclusive caterer. All food, beverage, and linen services are arranged through your Event Specialist at Kahn’s Catering.
• No Food or Beverage is allowed within the gallery spaces.
• We require a certificate of insurance on file for all events.
• We require a signed florist and photographer agreement (if applicable) for all events.
• We host one large event per evening, which gives you flexibility on space options.
• In-house audio visual equipment, and upgraded furniture options are available for rental at an additional cost.
• If you choose to have any portion of the event outdoors, we make a weather call between 12:00pm and 3:00pm on the day of the event.

• Free parking is available on a first come, first serve basis in the White River State Park underground garage for both daytime and evening events. Parking validation is provided to event guests by Eiteljorg Security staff.
• You may reserve parking for an additional fee. Reserved parking is $500 per level- 90 spaces.
• Real candles with flame are only allowed outside of the museum. Only LED candles are allowed inside the museum. Small LED votives are available for complimentary use.
• You may extend your rental time up until 1:00am, by adding additional increments of 30 minutes. An additional charge of $500 is added for each 30 minute increment extended past 11:30pm.
• No items may be hung from the ceiling or walls, inside or outside.
• Security is required for events taking place outside of normal museum hours. Please ask for pricing.
exclusively catered by
Kahn’s Catering

Our reputation as one of the best Indianapolis caterers comes because we believe in using the finest and freshest ingredients delivered at the highest level of customer service. Create your menu based around one of our packages - or create your own menu a la carte.

Enjoy from our catering options, including:
✓ Special Occasion Packages
✓ Daytime Meeting Packages
✓ Hors D’oeuvre Parties & Packages
✓ Buffet & Station Parties
✓ Delicatessen & Themed Luncheons
✓ Plated Meals

View our complete menu online: kahncatering.com/menus